

Government of Punjab
Department of Medical Education & Research
(Health 3 Branch)

To

1. Director Health Services and Family Welfare, Punjab, Chandigarh.
2. Director Research and Medical Education, Punjab, Chandigarh.
3. The Registrar,
Punjab Medical Council,
SCO No. 37, Sector 40B,
Chandigarh.
4. The Registrar-cum-Additional Director
Health Services, Punjab Dental Council,
Punjab Parivar Kalyan Bhavan,
Sector 34, Chandigarh.
5. The Secretary, Punjab State Ayurvedic Faculty
and Unani System of Medicine,
SCO No. 823-24, Sector 22, Chandigarh.
6. The Registrar, Punjab Homoeopathic Council,
SCO No. 3027 - 28, Sector 22, Chandigarh.
7. The Registrar, Punjab Pharmacy Council,
Punjab Parivar Kalyan Bhavan,
Sector 34, Chandigarh.
8. The Registrar, Punjab Nurses Registration Council,
SCO No. 373, Sector 32, Chandigarh.

Memo No. 11/277/95-5HB3/
Dated Chandigarh the 4th May, 98.

Subject:- Framing guidelines for grant of 'Essentiality certificate/N.O.C. for opening new medical/dental/ayurvedic/homoeopathic/para medical courses in Punjab.

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Reference on the subject noted above.

2. A copy of the guidelines and criteria framed for opening teaching institutes relating to Health Sciences, in the State of Punjab is enclosed for meticulous compliance. These guidelines and criteria be kept in view while referring the cases of the institutes/trusts/societies for grant of N.O.C. for starting/opening Health Sciences Courses, and increase in the number of seats, to Government.

3. Kindly acknowledge the receipt of this letter.

Gurmulah Singh
Superintendent

GUIDELINES FOR OPENING OF TEACHING INSTITUTES RELATING TO
HEALTH SCIENCES IN THE STATE OF PUNJAB.

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1. These guidelines and criteria are applicable for the opening of the following teaching institutes in the State of Punjab.

1. Medical College,
2. Dental College
3. Ayurvedic College
4. Homoeopathic College
5. School of Nursing
6. College of Nursing.
7. Diploma in Medical Laboratory Technology.
8. Diploma in Radiography.
9. B.Sc. Medical Technology (Laboratory)
10. B.Sc. (Physiotherapy).
11. B.Sc. (Radiography)
12. Other Paramedical courses.

11. The following organisations shall be eligible to apply for permission to setup any of the above institute in the state of Punjab

i. Societies registered under Societies Registration Act., 1860 of corresponding acts in State of Punjab.

ii. Public Trusts, religious or charitable institutions registered under The Indian Trust Act, 1882, Wakfs Act. etc.

iii. The organisation desirous of setting up institution as per above list shall have to obtain an Essentiality Certificate/ No Objection Certificate from the Punjab Govt. Application for this purpose should be submitted to the Director, Research and Medical Education, Punjab along with the following information supported by documents:-

1. Proof of registration with the Registrar of Societies.
2. Copy of Bye Laws/ Memoranda and Trust Deeds. The promotion of education in the relevant field of health sciences should be one of the main objectives of the applicant Trust/ Society.
3. Resolution by the Society/Trust etc. regarding its intention for establishing of the concerned teaching institution.
4. Proof of ownership of land. The minimum area of land required for various institutions is given in Annexure: A
5. Project Report giving Technical/Financial Feasibility and other details as under:-
 - i. Existing financial assets and income.
 - ii Existing infrastructure (Land, Building, Equipment

.....P/-

Staff etc.)

iii. Detailed proposal regarding Construction of building, provision of equipment and material, recruitment of staff (complete with time frame), expenditure to be incurred and the availability of adequate finance for the implementation of proposal.

6. Undertaking to abide by all the conditions of the Essentiality Certificate/No Objection Certificate.
7. Application/inspection fees in the form of bank draft payable at Chandigarh.

* The amount of fee and the name of the payee for various institutions are given in annexure: B. Out of the total fee payable the amount given in bracket shall be the non refundable application fee. The balance amount is the fee for inspections subsequent to granting of Essentiality / No Objection Certificate. This amount will be refunded to the applicant if the essentiality/no objection certificate is refused.

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ANNEXURE: A

MINIMUM REQUIREMENT OF LAND

(This requirement is for the College/School only and does not include the land required for attached hospitals etc.)

1. Medical College	: 25 Acres
2. Dental College	: 5 Acres
3. Ayurvedic College	: -do-
4. Homoeopathic College	: -do-
5. School of Nursing	: 2. Acres.
6. College of Nursing	: -do-
7. Diploma in Medical Lab. Technology	: -do-
8. Diploma in Radiography	: 2. Acres
9. B.Sc.Med.Tech. (Lab.)	: 2 Acres
10. B.Sc. in Radiography	: 2 Acres
11. B.Sc. (Physiotherapy)	: 2 Acres.

ANNEXURE: B

FEE FOR ESSENTIALITY CERTIFICATE AND INSPECTIONS:

1.	Medical College Punjab Medical Council	: Rs. 1,00,000/- (20,000/-
2.	Dental College Punjab Dental Council	: Rs. 1,00,000/- (20,000/-
3.	Ayurvedic College Faculty of Ayurved	: Rs. 1,00,000/- (20,000/-
4.	Homoeopathic College Pb. Homoeopathic Council	: Rs. 1,00,000/- 20,000/-
5.	School of Nursing Punjab Nursing Council	: Rs. 30,000/- 10,000/-
6.	College of Nursing Punjab Nursing Council	: Rs. 30,000/- 10,000/-
7.	Diploma in Medical Lab. Technology Punjab Medical Council	: 30,000/- 10,000/-
8.	Diploma in Radiography Punjab Medical Council	: Rs. 30,000/- 10,000/-
9.	B.Sc. in Radiography Punjab Medical Council	: Rs. 30,000/- 10,000/-
10.	B.sc. in Radiography Punjab Medical Council	: Rs. 30,000/- Rs. 10,000/-
11.	B.Sc. (Physiotherapy) Punjab Medical Council	: Rs. 30,000/- 10,000/-

ANNEXURE C.

CRITERIA FOR ISSUING N.O.C.

- A. Need for setting up of the institution.
- B. Feasibility as per project report and inspection report.
- C. Facilities should be available at one place, if the institution is not having required facilities at one place the Trust/Society should not be issued the No Objection Certificate.
- D. As far as possible the same type of institutions are not to be allowed to open in the same area.

ANNEXURE D
FORMAT OF CERTIFICATE ALONGWITH CONDITIONS TO BE IMPOSED AT
THE TIME OF ISSUE OF ESSENTIALITY CERTIFICATE/NO OBJECTION
CERTIFICATE.

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Essentiality Certificate is issued in favour of _____
_____ for starting _____
_____ Course in _____ College
at _____.

_____ College will abide by the
provisions contained in the opening of _____ Course,
and will also follow and comply with the orders/
instructions/ regulations issued from time to time by the
State Government/Govt. of india/ _____ council/
Association and also rules and regulations framed relating
to _____ Colleges subject to the following
conditions:-

1. The concerned institution will get affiliation with the concerned University/Board/Faculty as the case may be before making admissions.
2. The institution will obtain recognition from the concerned council/Board/Faculty before making admissions.
3. No admission shall be made without the prior approval of the Punjab Government for which institution will request the State Govt. for inspection.
4. The admission shall be done as per criteria fixed by the Punjab Govt. from time to time.
5. The reservation of seats shall be as per Punjab Govt. instructions issued from time to time.
6. The pay and amoluments of the staff shall be as per Punjab Govt. pay scales.
7. The institution shall at all times abide by the conditions laid down by the Punjab Govt. and council/Board/Faculty/University etc.
8. The inspection of the institution will be carried out on yearly basis up to the completion of the study of the first batch of students. Thereafter the periodical inspection will be carried over after every three years.
9. The project is to be implemented as per the approved project report within the prescribed time (Annexure: I) A waiting period of 6 months is permissible before take off of the project.
10. The applicant will deposit the earnest money as per amount specified in Annexure: 1, in the form of a Bank Guarantee in the name of the Punjab Government. This shall be forfeited in case the Institute/Society fails to comply with the conditions of the No objection Certificate
11. The Punjab Govt. will have the right to withdraw the N.O.C. if the Trust/Society/Applicant fails to meet any of the conditions of the N.O.C.

ANNEXURE : E

TIME REQUIRED TO COMPLETE THE INFRASTRUCTURE :

1. Medical College : 4 Years
2. Dental College : 4 Years
3. Ayurvedic College : 4 Years
4. Homoeopathic College : 4 Years.
5. School of Nursing : 2 Years.
6. College of Nursing : 2 Years
7. Diploma in Medical Lab. : 1 Year
Technology
8. Diploma in Radiography : 1 year
9. B.Sc. Med.Tech.(Lab.) : 2 years
10. B.Sc.Radiography : 2 years
11. B.Sc.(Physiotherapy). : 2 years.

ANNEXURE : F

AMOUNT OF EARNEST MONEY TO BE DEPOSITED WITH THE PUNJAB GOVERNMENT BY THE APPLICANT.

1.	Medical College	: Rs. 10,00,000/-
2.	Dental College	: Rs.8,00,000/-
3.	Ayurvedic College	: Rs.6,00,000/-
4.	Homoeopathic College	: Rs.4,00,000/-
5.	School of Nursing	: Rs. 1,00,000/-
6.	College of Nursing	: Rs. 1,00,000/-
7.	Diploma in Medical	: Rs. 1,00,000/-
8.	Lab. Technology Diploma in Radiography	: Rs. 1,00,000/-
9.	B.Sc, Med. Tech. (Lab.)	: Rs. 1,00,000/-
10.	B.Sc. in Radiography	: Rs.1,00,000/-
11.	B.Sc. (Physiotherapy)	: Rs.1,00,000/-

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