Government of Punjab
Department of Medical Education & Research
(Health 3 Branch)

To

1. Director Health Services and Family Welfare, Punjab, Chandigarh.
2. Director Research and Medical Education, Punjab, Chandigarh.
3. The Registrar, Punjab Medical Council, SCO No.07, Sector 40B, Chandigarh.
4. The Registrar-cum-Additional Director Health Services, Punjab Dental Council, Punjab Parivar Kalyan Bhavan, Sector 34, Chandigarh.
5. The Secretary, Punjab State Ayurvedic Faculty and Unani System of Medicine, SCO No.023-24, Sector 22, Chandigarh.
7. The Registrar, Punjab Pharmacy Council, Punjab Parivar Kalyan Bhavan, Sector 34, Chandigarh.
8. The Registrar, Punjab Nurses Registration Council, SCO No.373, Sector 32, Chandigarh.

Memo No.11/277/95-5HE3/
dated Chandigarh the 4th May, 98.


Reference on the subject noted above.

2. A copy of the guidelines and criteria framed for opening teaching institutes relating to Health Sciences, in the State of Punjab is enclosed for meticulous compliance. These guidelines and criteria be kept in view while referring the cases of the institutes/trusts/societies for grant of N.O.C. for starting/opening Health Sciences Courses, and increase in the number of seats, to Government.

3. Kindly acknowledge the receipt of this letter.

Gurmeet Singh
Superintendent
GUIDELINES FOR OPENING OF TEACHING INSTITUTES RELATING TO
HEALTH SCIENCES IN THE STATE OF PUNJAB.

1. These guidelines and criteria are applicable for the opening
of the following teaching institutes in the State of Punjab.
   1. Medical College
   2. Dental College
   3. Ayurvedic College
   4. Homeopathic College
   5. School of Nursing
   6. College of Nursing
   7. Diploma in Medical Laboratory Technology
   8. Diploma in Radiography
   9. B.Sc. Medical Technology (Laboratory)
   10. B.Sc. (Physiotherapy)
   11. B.Sc. (Radiography)
   12. Other Para-medical courses.

11. The following organisations shall be eligible to apply for
    permission to setup any of the above institute in the state of
    Punjab:
    i. Societies registered under Societies Registration Act., 1882
       of corresponding acts in State of Punjab.
    ii. Public Trusts, religious of charitable institutions
        registered under The Indian Trust Act, 1882, Wakfs Act, etc.
    iii. The organisation desirous of setting up institution as per
        above list shall have to obtain an Essentiality Certificate/
        No Objection Certificate from the Punjab Govt. Application
        for this purpose should be submitted to the Director,
        Research and Medical Education, Punjab along with the
        following information supported by documents:
        1. Proof of registration with the Registrar of Societies.
        2. Copy of Bye-Laws, Memoranda and Trust Deeds. The promotion
           of education in the relevant field of health sciences should
           be one of the main objectives of the applicant Trust/Society.
        3. Resolution by the Society/Trust etc. regarding its
           intention for establishing of the concerned teaching
           institution.
        4. Proof of ownership of land. The minimum area of land
           required for various institutions is given in Annexure A
        5. Project Report giving Technical/Financial Feasibility and
           other details as under:
           i. Existing financial assets and income,
           ii. Existing infrastructure (Land, Building, Equipment

        .....P/-
Staff etc.)

iii. Detailed proposal regarding construction of building, provision of equipment and material, recruitment of staff (complete with time frame), expenditure to be incurred and the availability of adequate finance for the implementation of proposal.

6. Undertaking to abide by all the conditions of the Essentiality Certificate/No Objection Certificate.

7. Application/inspection fees in the form of bank draft payable at Chandigarh.

* The amount of fee and the name of the payee for various institutions are given in Annexure. B. Out of the total fee payable, the amount given in bracket shall be the non-refundable application fee. The balance amount is the fee for inspections subsequent to granting of Essentiality/No Objection Certificate. This amount will be refunded to the applicant if the essentiality/no objection certificate is refused.
**ANNEXURE A**

**MINIMUM REQUIREMENT OF LAND**

(This requirement is for the College/School only and does not include the land required for attached hospitals etc.)

<table>
<thead>
<tr>
<th>1. Medical College</th>
<th>: 25 Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Dental College</td>
<td>: 5 Acres</td>
</tr>
<tr>
<td>3. Ayurvedic College</td>
<td>: -do-</td>
</tr>
<tr>
<td>4. Homoeopathic College</td>
<td>: -do-</td>
</tr>
<tr>
<td>5. School of Nursing</td>
<td>: 2 Acres.</td>
</tr>
<tr>
<td>6. College of Nursing</td>
<td>: -do-</td>
</tr>
<tr>
<td>7. Diploma in Medical Lab.</td>
<td>: -do-</td>
</tr>
<tr>
<td>Technology</td>
<td></td>
</tr>
<tr>
<td>8. Diploma in Radiography</td>
<td>: 2 Acres</td>
</tr>
<tr>
<td>10. B.Sc. in Radiography</td>
<td>: 2 Acres</td>
</tr>
<tr>
<td>11. B.Sc. (Physiotherapy)</td>
<td>: 2 Acres.</td>
</tr>
</tbody>
</table>
ANNEXURE B

FEE FOR ESSENTIALITY CERTIFICATE AND INSPECTIONS:

1. Medical College
   Punjab Medical Council: Rs. 1,00,000/-
   (20,000/-)
2. Dental College
   Punjab Dental Council: Rs. 1,00,000/-
   (20,000/-)
3. Ayurvedic College
   Faculty of Ayurved: Rs. 1,00,000/-
   (20,000/-)
4. Homoeopathic College
   Pb. Homoeopathic Council: Rs. 1,00,000/-
   20,000/-
5. School of Nursing
   Punjab Nursing Council: Rs. 30,000/-
   10,000/-
6. College of Nursing
   Punjab Nursing Council: Rs. 30,000/-
   10,000/-
7. Diploma in Medical Lab. Technology
   Punjab Medical Council: Rs. 30,000/-
   10,000/-
8. Diploma in Medical Lab. Technology
   Punjab Medical Council: Rs. 30,000/-
   10,000/-
9. B.Sc. in Radiography
   Punjab Medical Council: Rs. 30,000/-
   10,000/-
10. B.Sc. in Radiography
    Punjab Medical Council: Rs. 30,000/-
    Rs. 10,008/-
11. B.Sc. (Physiotherapy)
    Punjab Medical Council: Rs. 30,000/-
    10,000/-
ANNEXURE C.

CRITERIA FOR ISSUING N.O.C.

A. Need for setting up of the institution.
B. Feasibility as per project report and inspection report.
C. Facilities should be available at one place, if the institution is not having required facilities at one place the Trust/Society should not be issued the No Objection Certificate.
D. As far as possible the same type of institutions are not to be allowed to open in the same area.
ANNEXURE D

FORMAT OF CERTIFICATE ALONG WITH CONDITIONS TO BE IMPOSED AT THE TIME OF ISSUE OF ESSENTIALITY CERTIFICATE/NO OBJECTION CERTIFICATE.

......

Essentiality Certificate is issued in favour of

___________________________________________ for starting

___________________________________________ Course in ___________________________ College

at_______________________________.

___________________________________________ College will abide by the provisions contained in the opening of ___________________________ Course, and will also follow and comply with the orders/instructions/regulations issued from time to time by the State Government/Govt. of India/_________________________ council/Association and also rules and regulations framed relating to ___________________________ Colleges subject to the following conditions:-

1. The concerned institution will get affiliation with the concerned University/Board/Faculty as the case may be before making admissions.

2. The institution will obtain recognition from the concerned council/Board/Faculty before making admissions.

3. No admission shall be made without the prior approval of the Punjab Government for which institution will request the State Govt. for inspection.

4. The admission shall be done as per criteria fixed by the Punjab Govt. from time to time.

5. The reservation of seats shall be as per Punjab Govt. instructions issued from time to time.

6. The pay and allowances of the staff shall be as per Punjab Govt. pay scales.

7. The institution shall at all times abide by the conditions laid down by the Punjab Govt. and council/Board/Faculty/University etc.

8. The inspection of the institution will be carried out on yearly basis up to the completion of the study of the first batch of students. Thereafter the periodical inspection will be carried over after every three years.

9. The project is to be implemented as per the approved project report within the prescribed time (Annexure: 1). A waiting period of 6 months is permissible before take off of the project.

10. The applicant will deposit the earnest money as per amount specified in Annexure: 1, in the form of a Bank Guarantee in the name of the Punjab Government. This shall be forfeited in case the Institute/Society fails to comply with the conditions of the No objection Certificate.

11. The Punjab Govt. will have the right to withdraw the N.O.C. if the Trust/Society/Applicant fails to meet any of the conditions of the N.O.C.
<table>
<thead>
<tr>
<th>Time Required to Complete the Infrastructure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Medical College</td>
</tr>
<tr>
<td>2. Dental College</td>
</tr>
<tr>
<td>3. Ayurvedic College</td>
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</tr>
<tr>
<td>6. College of Nursing</td>
</tr>
<tr>
<td>7. Diploma in Medical Lab.</td>
</tr>
<tr>
<td>8. Technology</td>
</tr>
<tr>
<td>9. Diploma in Radiography</td>
</tr>
<tr>
<td>10. B.Sc. Med.Tech.(Lab.)</td>
</tr>
<tr>
<td>11. B.Sc. Radiography</td>
</tr>
<tr>
<td>12. B.Sc. (Physiotherapy)</td>
</tr>
</tbody>
</table>
ANNEXURE : F

AMOUNT OF EARNEST MONEY TO BE DEPOSITED WITH THE PUNJAB GOVERNMENT BY THE APPLICANT.

| 1. Medical College                  | Rs. 10,00,000/- |
| 2. Dental College                   | Rs. 8,00,000/-  |
| 3. Ayurvedic College                | Rs. 6,00,000/-  |
| 4. Homoeopathic College             | Rs. 4,00,000/-  |
| 5. School of Nursing                | Rs. 1,00,000/-  |
| 6. College of Nursing               | Rs. 1,00,000/-  |
| 7. Diploma in Medical Lab Technology| Rs. 1,00,000/-  |
| 8. Diploma in Radiography           | Rs. 1,00,000/-  |
| 9. B.Sc., Med., Tech. (Lab.)         | Rs. 1,00,000/-  |
| 10. B.Sc. in Radiography            | Rs. 1,00,000/-  |
| 11. B.Sc. (Physiotherapy)           | Rs. 1,00,000/-  |