

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF MEDICAL EDUCATION & RESEARCH  
(HEALTH-III BRANCH)**

**NOTIFICATION**

No. 5/5/2019-5HB-III/ 3577.

Dated: 06/06/2019.

**SUBJECT: ADMISSION TO MBBS / BDS COURSES- IN MEDICAL AND DENTAL INSTITUTES IN THE STATE OF PUNJAB FOR THE SESSION 2019 ONWARDS.**

1. The Government of Punjab is pleased to notify the admission criteria to Undergraduate Degree courses of MBBS and BDS for the year 2019 onwards in the Government & Private Medical/Dental Institutes, including Institutes under Private Universities and Minority Institutions in the State of Punjab.
2. All admissions of Govt. Quota seats/Management Quota Seats, including NRI and any Minority Quota seats, and any other Seats, whatsoever, in the Government & Private Medical/Dental Institutes, including Institutes under Private Universities and Minority Institutions shall be based on the merit of National Eligibility-cum-Entrance Test (NEET).
3. The Government of Punjab is pleased to authorize Baba Farid University of Health Sciences, Faridkot (BFUHS) to conduct centralized counselling for admissions, for seats as spelled out at Sr. No. 2, on the basis of marks obtained in NEET.
4. Eligibility criteria for admission in Government & Private Medical/Dental Institutes, including Institutes under Private Universities and Minority Institutions for MBBS and BDS seats, as spelled out at Sr. No. 2 shall be in accordance with eligibility criteria/ qualifications/qualifying criteria as prescribed in the Information Bulletin for National Eligibility-cum-Entrance Test (NEET) issued by CBSE for the corresponding year.
5. After the declaration of the NEET result, the candidates shall apply on the specific proforma for all seats, except All India quota seats, to Baba Farid University of Health Sciences, (BFUHS), Faridkot. Admission shall be made by the Admission Committee through a Centralized

*Pab'n  
manga*

Counselling by BFUHS, Faridkot on the basis of inter-se merit of NEET

- 6 Admissions to Private institutions shall also be governed by the provisions of Para 2 above and also as per the provisions of the "Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee & Making of Reservations) Act, 2006."
- 7 A candidate from reserved Category shall have the right to compete for admission in General/Unreserved category seats as per his/her merit on the day of counselling and candidate so selected shall not be counted towards admission in the reserve category.
- 8 The schedule of counselling, admission and start of classes shall be in conformity with the schedule laid down by Medical Council of India/Dental Council of India/ Hon'ble Supreme Court of India / State Government. Fee and other charges for submission of the application and counselling shall be notified by BFUHS as per Government approval.
9. Out of the total seats in Government Institutes, 15% seats (All India Quota) in MBBS/BDS courses shall be filled by the Government of India through Centralized Counselling by Central Board of Secondary Examination on the basis of marks obtained in NEET. Rest 85% seats shall be filled by the Admission Committee constituted by the Government of Punjab, as per merit of NEET.
10. The details of the institutions and category wise seats shall be available on the official website of Baba Farid University of Health Sciences, Faridkot i.e. [www.bfuh.ac.in](http://www.bfuh.ac.in).
11. The candidate should be a bonafide resident of Punjab. The resident status of Punjab state shall be taken in terms of Punjab Government, Department of Personnel and Administrative reforms (PP-II Branch) letter No. 1/3/95-3 PP II/9619, dated 6<sup>th</sup> June, 1996, and any further instructions issued by the Department of Personnel, if any, and the same shall be adhered to. A copy of notification No. 1/3/95-3 PP II/9619, dated 6<sup>th</sup> June, 1996 is enclosed herewith.

In addition the following categories of candidates are also eligible for admission in MBBS and BDS courses in medical and dental institutes in Punjab:-

- a) Wards of defence personnel posted in Punjab.
- b) Candidates seeking admissions under NRI category.
- c) Candidates belonging to minority community who are competing for the minority quota in the minority institutions
- d) Children/wards/dependents (whose parents are not alive) of all those regular Central Government employees, employees of Boards/Corporations/Statutory Bodies of the Central Government who have remained posted inside Punjab for at least two years out of the three years preceding year of passing 10+2 examination but were posted outside Punjab for some time during these three years due to which their children/wards/dependents have passed class XI and/or XII or equivalent qualifying examinations from outside Punjab. However those who remained posted in Punjab continuously for these three years shall not be entitled to be exempted as they are equally placed with other Punjab Government employees posted in Punjab.

Provided however, that in case adequate number of candidates are not available for BDS course, then other States' candidates may be considered as per NEET merit.

12. **ADMISSION COMMITTEES** :In the over all supervision of Vice Chancellor of Baba Farid University of Health Sciences, Faridkot, the following committees are constituted for holding counselling and finalizing the admissions:

**A. For MBBS Course:**

1)	Registrar, Baba Farid University of Health Sciences, Faridkot	Chairman
2)	Principals of all the concerned Medical Institutes	Members

3)	Representative of Department of Welfare, Punjab.	Member
4)	Representative of Department of Sports, Punjab.	Member
5)	Representative of Department of Sainik Welfare, Punjab.	Member
6)	Representative of Department of Social Security, Punjab.	Member
7)	Representative of Department of Medical Education & Research, Punjab.	Member

**B. For BDS Course:**

1)	Registrar, Baba Farid University of Health Sciences, Faridkot.	Chairman
2)	Principals of all the concerned Dental Institutes	Members
3)	Representative of Department of Welfare, Punjab.	Member
4)	Representative of Department of Sports, Punjab.	Member
5)	Representative of Department of Sainik Welfare, Punjab.	Member
6)	Representative of Department of Social Security, Punjab.	Member
7)	Representative of Department of Medical Education & Research, Punjab.	Member

**C. Procedure for filling left over seats :-**

For all the leftover seats the counselling shall be held by the same Admission Committee with the same merit as that of NEET. No fresh applications shall be called by individual institutions.

**13. APPELLATE AUTHORITY -**

Director, Research and Medical Education, Punjab shall be the appellate authority in case of any dispute.

**14. FEE \***

a Fee for admission to Government Medical / Dental Institutes:

Sr. No.	M.B.B.S./ B.D.S.	Fee Annually (Rs.)
I.	First Year MBBS/BDS	Rs 80,000/-

II	Second Year MBBS/BDS	Rs 90 000/-
III	Third Year MBBS/BDS	Rs 1 00 000/-
IV	Fourth Year MBBS/BDS	Rs 1 10 000/-
V	Fifth Year MBBS	Rs 60 000/-

Hostel Fee- Including room rent, electricity charges and utensils-  
Rs 19,800/- (As per Notification No 7/107/2012-5HB3/209 dated  
11 02 2015)

b Fee for admission to Private Institutes

**MBBS Course**

Course	Government Quota 50%	Management Quota 35%
1 <sup>st</sup> Year	Rs. 2,20,000/-	Rs. 6,60,000
2 <sup>nd</sup> Year	Rs 2,42,000	Rs 7,26,000
3 <sup>rd</sup> Year	Rs 2,66,200	Rs 7,98,600
4 <sup>th</sup> Year	Rs 2,92,820	Rs 8,78,460
5 <sup>th</sup> Year	Rs 3,22,102	Rs 9,66,306

**BDS Course**

1 <sup>st</sup> Year	Rs 1,65,000	Rs 2,20,000
2 <sup>nd</sup> Year	Rs 1,81,500	Rs 2,42,000
3 <sup>rd</sup> Year	Rs 1,99,650	Rs 2,66,200
4 <sup>th</sup> Year	Rs 2,19,615	Rs 2,92,820

c Fee for admission to Govt./Private Medical/Dental Institutes under NRI Quota Seats:

Sr No	Category	Fee Full Course
1.	15% NRI Quota MBBS	US \$ 1,10,000
2.	15% NRI Quota BDS	US \$ 44,000

\* Subject to change as per Notification of the Government.

d Fee for SGRDUHS, Amritsar and CMC/CDC, Ludhiana:

- (i) As per Section 5(viii) of SGRDUHS Act, 2016, SGRD University, Amritsar can demand and collect fee as per the "Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act, 2006. Accordingly SGRD University, Amritsar shall charge fee of Rs 6.60 lakh per annum for admission to MBBS course and Rs.2.20 lakh per annum for admission to BDS course from both the 'Open Quota' and 'Minority Quota' students with 10% increase in fees every year as shown in clause 'b' of para 14 above.

(ii) Christian Medical College (CMC), Ludhiana and Christian Dental College (CDC), Ludhiana are also minority institution and the Hon'ble Supreme Court has, vide its Orders dated 09.08.2004 and 02.12.2010 in Writ Petition(Civil) No.357 of 2004, allowed the CMC and CDC, Ludhiana to follow their own admission Policy as was being followed by them for the last 25 years. Accordingly *"Christian Medical College (CMC), Ludhiana and Christian Dental College (CDC), Ludhiana are allowed to charge fee of Rs.6.60 lakh per annum for admission to MBBS course and Rs.2.20 lakh per annum for admission to BDS course from both the 'Open Quota' and 'Minority Quota' students with 10% increase in fees every year.*

e. Adesh University and Desh Bhagat University: In view of the High Court Order 01.05.2014, private universities are not covered under the Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee & Making of Reservations) Act, 2006 and accordingly, they can fix their own fee structure as permitted in the respective Acts under which these universities have been established.

**NOTE:**

- i) Tuition fee for the six months shall be paid to Registrar, Baba Farid University of Health Sciences, Faridkot.
  - ii) If candidate is shifted from one College to another in the subsequent Counselling, the fee shall be refunded / adjusted after completion of the admission process. The University shall refund / adjust the fee within 30 days.
  - iii) The fee shall be payable on six monthly basis and the institutes shall not insist the candidate to deposit fee of the entire course in advance.
  - iv) Hostel fee and security advance (Annual and provisional) for private institutes.
- a. Non Air Conditioned Independent Room : Rs.16,500/- per year for the First year (Maximum) for single bedroom. This fee may be hiked by maximum up to 5% for each subsequent year.

*Darsh Arora*

- b. Special Room (Attached bathroom and AC) Rs 26 400/- per year (Maximum) This fee may be hiked by maximum up to 10% for each subsequent year.
- c. Security Advance Rs 27,500/- or its equivalent (refundable in the shape of demand draft.)
- d. Mess charges- Actual and to be managed by the students.
- e. These charges are exclusive of electricity and water charges but inclusive of every other charge. All charges shall be levied from students on six monthly basis.

**15. Reservation in Government Medical/Dental Colleges :**

The reservation for the State quota seats in Government Institutes in various categories for admission to the Undergraduate courses in Government Medical/ Dental Institutes shall be as under:

- |       |   |     |
|-------|---|-----|
| (i)   | Scheduled Castes  | 25% |
| (ii)  | Backward Classes  | 10% |
| (iii) | Backward Area/ Border Area (1% each)                    | 2%  |
| (iv)  | Physically handicapped/ orthopedically handicapped only | 5%  |
| (v)   | Sports Persons  | 1%  |
- Credit shall be given only for the sports achievements made during class XI and XII. The admission shall be made on the basis of inter-se merit of the candidates determined on the basis of gradation (Category A/B/C) issued by the Director of Sports, Punjab. However, for exempted categories under para 11 of this Notification, the competent authority will be Director, Sports of that State or U.T. from where the candidate has passed his class XI and XII examinations
- |      |  |    |
|------|--|----|
| (vi) | Children/Grandchildren of terrorist affected persons | 1% |
|      | Children/Grandchildren of Sikh riot affected persons | 1% |
- (In order of preference to the exclusion of next category) (Preference shall be given to a candidate whose parent or guardian is killed in such situation - Guardian to be considered only in case neither parent was alive at the relevant time)
- a. Persons killed in terrorist actions in Punjab/ riots outside Punjab.
  - b. Terrorist/ Riot affected /displaced persons
- |       |                            |    |
|-------|----------------------------|----|
| (vii) | Wards of Defence Personnel | 1% |
|-------|----------------------------|----|

In order of preference to the exclusion of next category as per letter No.6(1)/2017/D(Res.II) dated 21.05.2018 of Ministry of Defence, Department of Ex-serviceman Welfare, Government of India.

**Note:-** Certificate to this effect must be issued by Army/Navy/ Air Force Headquarters or the Commanding Officer of the Unit, countersigned by the Director, Defence Services Welfare, Punjab in case of the Serving Defence Personnel. In case of Ex-Servicemen certificate should be signed by the concerned District Defence Services Welfare Officer, countersigned by the Director, Defence Services Welfare, Punjab.

- (viii) Wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards and Para-Military Forces (in order of preference to the exclusion of next category) 1%.

Certificate to this effect issued by Inspector General of Police (HQ), Punjab Police shall have to be produced while submitting other documents. In case of Paramilitary Forces this certificate shall be countersigned by IG Police (HQ) Punjab.

- (a) Killed in action
- (b) Disabled in action to the extent of 50%
- (c) Winners of President's Police Medal for Gallantry or Police Medal for Gallantry

- (ix) Children/grandchildren of freedom fighters of Punjab 1%

**16. Admission to Private Institutes**

- i) The distribution of seats in Private Medical/Dental Institutions shall be:
- |                                 |                               |
|---------------------------------|-------------------------------|
| Government quota seats          | 50%                           |
| Management/Minority quota seats | 50% (including 15% NRI quota) |

- ii) **Reservation in Private Institutes** (for Government/Management quota seats) shall be as under:

- |  |     |
|--|-----|
| a) Scheduled Caste   | 25% |
| b) Backward Classes  | 10% |
| c) Physically handicapped/orthopedically handicapped       | 5%  |
| d) Migrants from Jammu & Kashmir due to terrorist violence | 1%  |



Note: Distributions of seats under Management / Minority quota for Admissions to Minority Institutes shall be as fixed by the respective Institutions in accordance with applicable laws.

**17. Non-Resident Indian (NRI) SEATS**

15% seats in all Private Institutes/Guru Gobind Singh Medical College Faridkot and 13 seats each in Govt. Medical College, Patiala and Amritsar and 3 seats in Govt. Dental College, Amritsar and 4 seats in Govt. Dental College, Patiala shall be earmarked for the Non-Resident Indians in the following order:

Category I: NRI/Children of NRI who originally belong to the State of Punjab.

Category II: NRI/Children of NRI who originally belong to an Indian State other than Punjab.

- (i) Under this policy Non Resident Indian means a person of Indian origin, whether holding an Indian Passport or Foreign Passport, who is either permanently or temporarily settled outside India and in either case:

- (i) for or on taking up employment outside India; or
- (ii) for carrying on a business or vocation outside India; or
- (iii) for any other purpose, in such circumstances, as would indicate his intention to stay outside India for an uncertain period;

For ascertaining the eligibility relevant documents including Foreign Country Passport or Green Card or Permanent Resident Card or Proof of Residency of Foreign country issued by competent authority or OCI/PIO Card issued by the Government of India shall be taken into consideration.

- (ii) The eligibility of the candidates shall be determined by the Baba Farid University of Health Sciences, Faridkot, who shall issue an eligibility certificate to each such candidate.
- (iii) The fee notified for NRI category shall be applicable to NRI candidates getting admission to Govt. Medical/Dental Colleges also.
- (iv) The NRI students shall have to give a bank guarantee/surety bond for the balance of fee, if they opt to pay the fee in installments as provided.

*Dr. H. S. Arora*

- (v) The Centralized Counselling of NRI quota seats shall be held before the Counselling for other categories. In case of any seat remaining vacant under NRI quota, during / after 2nd Centralized Counselling of NRI quota in State Colleges, it shall go to General category and in the Private Colleges/Minority colleges shall go to General Category of the Management/ Minority quota. The NRI left over seats shall be filled by the same Admission Committee from amongst the eligible candidates of NEET.

**18. Declaration to be submitted by the candidate**

The Candidate and his parent / guardian shall submit a sworn declaration that the candidate has not passed the qualifying examination from more than one Board / University and has not obtained admission in MBBS/BDS course in any other State / UT, except under All India Quota Seats.

**19. Candidates already admitted:-**

Any candidate, who has taken admission in the previous session in MBBS/BDS course, shall be eligible to seek admission again in the same course, like a fresh applicant based on marks of NEET if permitted by Medical Council of India.

**20. GENERAL CONDITIONS**

- a) The University shall display combined merit list of all candidates including reserve category and also a separate merit list of different categories which should be displayed on the University website at least 7 days before the counselling.
- b) The admission shall be made to only those institutes which are approved from all the concerned authorities on or before the first counselling Institute(s) which has applied for affiliation and/or for approval of competent authority(ies) but are unable to get affiliation and such approval from all the concerned authorities before this day shall not be considered for counselling.
- c) In order to ensure completion of the prescribed courses(s) and period of study as well as commencement of examination(s) in time, no admission(s) adjustment(s) shall be made after 31<sup>st</sup> August of the

corresponding year regardless of any vacancy(ies) that might exist or might arise thereafter for any reason.

- d) The seats of All India quota remaining unfilled, if surrendered by the Director General of Health Services (Medical Examination Cell, New Delhi), to the Punjab Government, shall be advertised again by the University and shall be filled as per NEET merit.
- e) In case of candidates whose parents are not alive, the dependency certificate shall have to be taken from the Deputy Commissioner / District Collector of the District or any other Government official duly authorized by the State Government or Deputy Commissioner / District Collector where the candidate resides.
- f) The reservation for SC shall be calculated on total seats of an institution after deduction of All India Quota seats.
- g) Students claiming benefits of reservation under SC/BC category shall be required to produce a certificate from the competent authority as per latest instructions of Govt. of Punjab. Further, a valid Backward Class Certificate must be produced as per the latest instructions of Department of Welfare, Government of Punjab in which the annual income of the family is clearly mentioned.
- h) Scheduled Caste/ Backward Classes category candidates shall be eligible to apply for Post-Matric Scholarship and reimbursement of fee if they fulfill the terms and conditions laid down by Department of Welfare, Govt. of Punjab.
- i) The Reservation of Physically Challenged persons shall be as per the provision of Right of Persons with Disability Act 2016.  
**Successful handicapped candidates must appear before the Medical Board at Guru Gobind Singh Medical College, Faridkot on specified date notified by the BFUHS, Faridkot before counselling**
- j) Seats remaining vacant under any of the reserve / minority category shall be transferred to the General Category.
- k) For students admitted through online counseling, fee shall be deposited as prescribed by Baba Farid University of Health Sciences, Faridkot after verification of documents. For students admitted through

physical counseling, fee shall be deposited through Bank Demand Draft only.

21. The State Government reserves the right to amend any clause and procedure for admission.
22. In case of any doubt, the Administrative Secretary, Department of Medical Education & Research, Government of Punjab may issue clarification which will have force of the policy.
23. For any dispute arising out of this notification or of the admissions under this notification, the Administrative Secretary, Department of Medical Education & Research, Government of Punjab shall be competent to resolve whose decisions shall be final.
24. This notification supersedes all the notifications for admission to MBBS/BDS courses in the State, issued earlier.

*Satish Chandra*

Dated, Chandigarh the:

Satish Chandra, IAS

**Additional Chief Secretary to Government of Punjab,  
Department of Medical Education & Research.**

Endst. No. 5/5/2019-5HB-III/ 3578 .

Dated: 06/06/2019.

A copy along with one spare copy is forwarded to the Controller, Printing and Stationary Department, Punjab, for publication in the Punjab Government Gazette (Ordinary) and supply two hundred copies without endorsements to this Department for official use.

*Lakhvir Singh*  
(Lakhvir Singh) 06-06-19  
Superintendent

Endst. No. 5/5/2019-5HB-III/ 3579-80 .

Dated: 06/06/2019.

A copy is forwarded to the following for information and necessary action:-

1. Vice Chancellor, Baba Farid University of Health Sciences, Faridkot
2. Registrar, Baba Farid University of Health Sciences, Faridkot


*Lakhvir Singh*  
(Lakhvir Singh) 06-06-19  
Superintendent

Endst No. 5/5/2019-5HB-III/ 3581-97.

Dated: 06/06/2019.

A copy is forwarded to the following for information and necessary action:-

- (i) The Secretary to the Government of India, Ministry of Health and Family Welfare, Nirman Bhavan, New Delhi.
- (ii) The Secretary, Medical Council of India, Pocket-14, Sector 8, Dwarka Phase-1, New Delhi.
- (iii) The Secretary, Dental Council of India, Temple Lane, Kotla Road, New Delhi.
- (iv) Director General, Health Services, Ministry of Health and Family Welfare, New Delhi.
- (v) Principal Secretary, Health & Family Welfare, Punjab.
- (vi) Director Research and Medical Education, Punjab.
- (vii) Director Health and Family Welfare, Punjab, Chandigarh.
- (viii) Director, Sports, Punjab, Chandigarh.
- (ix) Director, Welfare of Schedule Castes and Backward Classes, Punjab, Chandigarh.
- (x) The Secretary, Rajya Sainik Board, Punjab, Chandigarh.
- (xi) Principal, Government Medical College, Patiala/Amritsar.
- (xii) Principal, Guru Gobind Singh Medical College, Faridkot.
- (xiii) Principal, Government Dental College, Patiala/Amritsar.
- (xiv) Principals of Concerned Institutes.
- (xv) PS/MERM.
- (xvi) PS/SMER.
- (xvii) Recorder/Health-III Branch.

  
(Lakhvir Singh) 06.06.19  
Superintendent

**Annexure – IV**

**GUIDELINES/SPECIMENS FOR RESIDENT CERTIFICATES**

No.1/3/95-3PP II/9619  
GOVERNMENT OF PUNJAB  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL  
POLICIES II BRANCH)

Dated, Chandigarh the 6/6/96

To

- (i) All the Financial Commissioners to the Govt. of Punjab.
- (ii) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (iii) All Heads of Departments, Commissioners of Division, Registrar, Punjab & Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

**Subject :- Bonafide resident of Punjab-Guidelines for grant of Residence Certificate.**

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No.1/3/95-3PP II/2043, dated 29/1/1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for purposes of admission to educational institutions (including technical/medical institution). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain Vs. Union of India and others reported as AIR 1984-SC-4121 wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:

**Affidavit/Certificate and the authorities  
competent to issue the same**

(a) Citizen of India

(b) Produce an affidavit to the effect that they or their Children/wards have not obtained the benefit of Residence in any other State

Affidavit of the parents/guardian to be  
attested by an Executive Magistrate/Oath  
Commissioner/Notary Public

**Categories**

i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.

Certificate to be issued by the Headmaster/Principal of the Govt. and recognized Schools/Colleges concerned.

ii) Children wards of

Certificate to be issued by respective Head of the Department

a) The employees of Punjab Govt. posted in or outside Punjab State or working on deputation having at least 3 years of service.

- do -

b) The employee of Govt. of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years.

c) The employees of State Govt. Institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years.

- do -

d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. has 20% or more shares:

- do -

e) The Residents who are residing outside Punjab on Account of their service either with the GOI or with the employees of the Govt. of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganized Punjab i.e. on or after 01.11.66, as per their service books.

-do-

\*Certificate to be issued by the Head of the Department of the Punjab and Haryana High Court.

f) \*The employees borne on the establishment of Punjab and the Haryana High Court discharging duties in connection with the affairs of the State of Punjab having at least three years of service who have not availed this facility from their parent State and State of Haryana and U.T. Chandigarh

iii) Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.

PPO issued by the Accountant General, Punjab.

iv) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of submission of the application either in pursuit of a profession or holding of a job.

Certificate to be issued by the DC, ADC (R), ADC (D), SDM, GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.

v) Children/wards of persons who have held immovable property in Punjab for a period of 5 years, the property should be in the name of the parents/guardians or the candidate himself.

DC, ADC(R), ADC(D), SDM, GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other documents to the full satisfaction of the DC. As per category (iv) above.

) Persons who were born in Punjab and produced a certificate to that effect

2. For the purposes of uniformity for Issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proformae have been prescribed which are enclosed herewith. After careful consideration, it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instructions dated 29.01.1996.
3. The receipt of this letter may please be acknowledged.

Sd/-  
(Karam Chand Ahuja)  
Deputy Secretary, Personnel

---

Copy of letter No.1/3/95-3PP-II/10361-63, dated 20.05.97 from the Joint Secretary, Personnel Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies Branch II) to all Heads of Departments, etc., in the Punjab State.

**Subject: Bonafide Resident of Punjab Guidelines for grant of Residence Certificate**

With reference to letter No.1/3/95-3PII/9619, dated the 6th June, 1996 of this Department on the subject noted above and to say that keeping in view the hardship being faced by the Employees in getting the 'Residence Certificate' it has been decided to decentralize the powers of issuing the 'Residence Certificate' in process of the categories mentioned below:-

**Categories:**

- |     |   |  |
|-----|---|--|
| ii) | Children/wards of   |  |
| a)  | The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service.   | The Heads of the office shall be competent to issue the requisite certificate to the employees with the exception that in the case of head of Office, the Head of the Department shall be the Competent Authority to Issue the certificate |
|     |   | - do -   |
| b)  | the employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years.                               |  |
|     |   | - do -   |
| c)  | the employees of State Government institutions/undertaking who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years. |  |
|     |   | - do -   |
| d)  | the employees having at least 3 years of service in autonomous bodies/ companies in which Punjab Government has 20% or more shares.   |  |

\*\*\*



# NOTIFICATIONS AND FORMAT OF CERTIFICATES

No1/3.95-3PPH/9619  
GOVERNMENT OF PUNJAB  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL POLICIES II BRANCH)  
Dated, Chandigarh the 6/6/1996

- (I) All the Financial Commissioners to the Government of Punjab.
- (II) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (III) All Heads of Department, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub-Divisional Officers(Civil) in the Punjab State

**Subject: Bonafide resident of Punjab- Guidelines for grant of Resident Certificate.**

Sir Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No. 1/3/95-3PPH/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical Medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs. Union of India and others (reported as AIR 1984-SP-1421) wherein it was held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above, as under:

Categories	Affidavit certificate and the authorities competent to issued the same
(A) Citizen of India	
(i) Produce an affidavit to the effect that they or their children wards have not obtained the benefit of Residence in any other state	Affidavit of the parent/guardian to be attested by an Executive Magistrate Oath Commissioner/ Notary Public.
(ii) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.	Certificate to be issued by the Head/Principal of the Govt. And recognized Schools/Colleges concerned
(B) Children wards of:	
(a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service	Certificate to be issued by respective Head of the Department.
(b) The employees of Govt. Of India posted in Chandigarh or in Punjab in	Certificate to be issued by the respective Head of the Department.

connection with the affairs of the Punjab Govt. For a period of 3 years	
(c) The employees of State Govt. Institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years.	----do----
(d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. Has 20% or more shares	----do---
(III) Children/wards of the pensioners of Punjab Govt. Irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab	PPO issued by the Accountant General, Punjab.
(IV) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of application either in pursuit of a profession or holding a job.	Certificate to be issued by the DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
(V) Children/wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.	DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered Deeds or any other document to the full satisfaction of D.C.
(VI) Persons who were born in Punjab and produce a certificate to the effect.	As per Category (IV) above.

2. For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the competent authorities, proformas have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O., included among the certifying authorities against category (IV) & (VI) of the policy instruction dated 29/10/1996.