

**Performa for inspection team for the establishment of Nursing
Institute. (For Grant of NOC & Permission for Admission)**

To be filled by applicant in duplicate and also by Inspection Team

1.	Name of the Trust/Society/Organization		
	Whether registered (Attached Copy)		
	Date of Registration		
2.	Name of the Institution to be opened		
3.	Copy of Resolution to Start College/School of Nursing (Attached Copy)		
4.	Name of College / School of Nursing (Complete Address)		
5.	Name of College/School of Nursing already run by Society		
6.	Any deficiency / Default / Court Case for already run institution/ course (File affidavit)		
7.	Date of submission of the application		
8.	Course applied		
9.	Number of seats applied		
10.	Requisite fee deposited with the PNRC .	Name of Bank Draft No.	Date
11.	Requisite Earnest money deposited with the DRME office.	Name of Bank Draft No.	Date

12.	Project report	-	
	Whether the project report attached If attached. Point out deficiencies, if any.	Every page to be signed by Chairman of Society/authorized signatory	
	Whether the project is viable or not (mention the reasons)	As per norms	Available
13.	A. Details of land (khasra No.) for college/schools/ institute Land should be in the name of the Trust/Society /Organization (owned and possessed by the society) and not on lease (Required-3 Acre). Attached a Copy by Jamabandi.(Excluding land of Hospital)		
	B. Land is single piece or not.		
	C. Land in which hospital being run will not be included. If hospital is in same campus.		
	D. Exact location of land as per Km. on road.		
14.	Certificate of Change of Land Use (Attached Copy)		
15.	Certificate from Competent Authority for approval of Building Plan. (Attached Copy)		
16.	Financial status		
	Last three years transactions /Income Tax Returns of the Society. (Attached Copy)		

	Source of financial assistance /Income Tax Returns as per Society. (Attached Copy)		
	Available cash for the project/Income Tax Returns. (Attached Copy)		
	Whether the society is financial sound to establish the institution		
17.	Building	Existing area to be mentioned	To be added starting new course
	Should be separate from the hospital premises. Construction should be in a phased manner. 4000 Sq. Ft. /20 students admission (for each additional 10 seats an additional constructed area of 2000 Sq. Ft.)	Class Rooms	As per norms
		ANM GNM B.Sc (N) Post Basic Additional 2(Two) Lecture Halls: B.Sc Nursing (Lecture Hall) M.Sc Nursing	2@1080= 2160 Sq.ft. 3@900= 2700 Sq.ft. 2@1080= 2160 for P.B.Sc.(N) programme for 40-60 Students intake 4@ 1080= 4320 2+1 (One per elective)
			Available

		Laboratories ANM Course GNM Course B.Sc Nursing	Name of Laboratories 1. Nursing Laboratories(1500 Sq. ft) 2. Nutrition Laboratories (900 Sq. ft) 1. Nursing Foundations and Medical Surgical lab (1500 Sq. ft) 2. CHN& Nutrition Lab (900 Sq. ft) 3. Advance Nursing Skill Lab (900 Sq. ft) 4. OBG and Pediatrics lab (900 Sq. ft) 5. Pre-clinical science lab (900 Sq. ft) 6. Computer lab (1500 Sq. ft) With 10 computers.	
		Auditorium		
		Multipurpose Hall ANM Course GNM Course B.Sc Nursing	1500 Sq. ft 3000 Sq. ft	

		<p>Library (Library cum Study) ANM Course GNM Course B.Sc Nursing</p> <p>In the library there should be provision for:</p>	<p>1200 Sq. ft 1800 Sq. ft 2400 Sq. ft.</p> <ul style="list-style-type: none"> -Seating arrangement of 60 students for reading. - Good lighting and ventilation. - least of 3000 books. - Staff reading room for 10 persons. - Rooms for librarian and other staff with intercom phone facility. - Video and cassette/ CD room (desirable) - Internet facility. 	
		<p>Common Rooms GNM Course (Common Room Male & Female)</p>	<p>1000 Sq. ft.</p>	
		<p>B.Sc Nursing (Common Room Male & Female) minimum 3 with attached toilet.</p>	<p>1100 Sq. ft.</p>	

		Record Rooms	1 (One)	
		Store Room	1 (One)	
		Staff Room ANM Course GNM Course B.Sc.Nursing	500 Sq.ft. 1000 Sq.ft.	
		One room for each Head of Departments B.Sc Nursing	800 Sq.ft.	
		Room for Audio visual aids ANM Course GNM Course B.Sc Nursing	600 Sq. ft.	
		Garage ANM Course GNM Course B. Sc Nursing	There should be a garage for the mini bus. Garage should accommodate a 50 seater vehicle. Garage should accommodate a 60 seater vehicle.	
		Sick Room B. Sc Nursing	Minimum of 5 beds, attached toilet.	
18.	Office Building	Principal GNM Course B.Sc Nursing	300 Sq. ft.	

				Vice Principal GNM Course B.Sc Nursing	200 Sq. ft.	
				Faculty Members		
				Office Staff ANM Course GNM Course B.Sc Nursing	500 Sq. ft. 1000 Sq. ft.	
				Provision for Toilets ANM Course GNM Course B.Sc Nursing	500 Sq. ft. 1000 Sq. ft.	
				Sub total		
				Grand total		
19.	Teaching Faculty					
Sr.No	Designation	ANM 20-60	GNM 20-60	B .Sc. (N) 40-60	P.B.B.Sc.(N) 20-60	M.Sc. (N) 10-25
1.	Professor cum Principal			1		
2.	Professor cum Vice-Principal			1		
3.	Professor			0		1*
4.	Associate Professor			2		1*
5.	Assistant Professor			3	2	3*
6.	Tutor (1:10)	4-12	6-18	10-18	2-10	

	A- Other & Facilities	Play Ground GNM Course B. Sc Nursing (Same) Students Welfare hall	Volleyball, football, badminton and for Athletics. 400 Sqr.Ft.	
		Fire Extinguisher	Adequate provision for extinguishing fire should be available as per the local bye- laws.	
	B- Report about adequacy of the area.			
	C- Report about additional covered area planned.			
20.	Clinical training of the students A- Parent hospital with minimum of 100 beds for GNM, Post Basic B.Sc Nursing , B.Sc. Nursing Basic. (for 40 admission 120 beds are required , 1:3 student patient ratio where distribution is as under: Medicine = 30 Surgery = 30 Pediatrics = 20 Obst. = 30 Gynecology Ortho = 10 Similar ratio has to be maintained for further increase in students.)		Required	available
		Medicine		
		Surgery		
		Pediatrics		
		Obst. & Gynecology		
		Ortho		

21.	Hostel facility - No. of beds (90% of total strength) - No of the Rooms (½ above) - Area of the Rooms (Minimum of 150 Sq. ft.	Students strength	
		90% No of Room Required	
		Room Available	
22.	No other nursing institute is running within 10 km radius of the nursing institute being established.		
23.	Whether the institute has affiliation of the relevant course issued by Indian Nursing Council New Delhi or not.		
24.	Affidavit /declaration by authorized signatory of Society/trust that after obtaining necessary certificate/ NOC/ approval from Govt. of Punjab/ BFUHS Faridkot /INC/ PNRC, Society/ Trust will seek permission for admitting the students from Govt. Of Punjab . Society/ Trust undertake to comply with all the rules and regulations implemented by Punjab/ BFUHS Faridkot/INC/PNRC from time to time. That no complaint or court case is pending against the Trust / Society.		
25.	I here by declare & affirm that we are already running ANM / GNM /BSC/ BSC Post basic & MSC Course. That we have already sent the self appraisal Performa as desired by PNRC. And no complaint or court case is pending against us. We also declare that we are fulfilling the norms and conditions laid down by INC/PRNC/BFUHS and Govt. of Punjab. It is solemnly declared that the above information is true of the best of my knowledge of belief.		
26.	Recommendations of the committee (Clear cut recommendations) If, Yes – why If, No - why	Reasons to grant permission	
		Reasons to reject the request	-----

Signature & Seal
Trustee

Signature & Seal
Committee Member